

Information Sheet

Please complete the following and mail it to the Association or place it in the box at the entrance to Unit #. In case of an emergency, it is necessary that we have all of your information on file. If unit is leased, return signed tenant agreement and lease copy. Note: An owner director is available for homeowner use only.

Unit *U*
Name(s) of Owner(s)

Mailing Address(es)

Home Phone
Work Phone ^1 ^2

E-MAIL ADDRESS:
Name(s) of Occupants (if
other than Owner)

Home Phone:
Work Phone ^2

Emergent Contact
(who has key). Vehicle I Vehicle 2 Vehicle 3
Ph:

Make:

Model:

Color:

Reg^:

^Pets: Cat Dog Other

(all inoculations must be current and proof submitted to Association) FBK.RM-6

printed 9/25/00

Fallbrook Condominium Association 29 Merrymeeting Drive •
Portland ME 04103-3937

Insurance Notice

In order to comply with bank rules financing your unit it is necessary for the Association's Insurance Company to provide your Mortgagor with a Certificate of Insurance on your unit. Please complete the required information below and mail or deliver the SIGNED and DATED form to the Association office upon any change so this information can be forwarded to the insurance company. A Certificate of Insurance will also be mailed to you for your records.

Thank you for your assistance.

INSURANCE CERTIFICATE INFORMATION FALLBROOK
CONDOMINIUMS UNIT *U*

Unit Owner(s) Full Name(s)

Mailing Address

Please check here if there is no Mortgage on your Unit LJ

LoanNumber(important) _____ Lender

Name _____ Mailing

Address _____

Date: _____ Signed

Please put 2nd Mortgagor information on back of this page.

Fallbrook Condominium Association
29 Merrymeeting Drive Portland ME 04103-3937

Request for Maintenance or Alteration Put in box at

Unit #/ or Mail to the Association

Unit U_

Name _

Phone U

Description of the problem or desired alteration (include diagram if possible):

Date problem occurred or alteration desired: _____

Signature _____ Date _____

To be completed by: ACTION TAKEN:

To be completed by Board:

Tenant Acknowledgement

Please be advised that as a tenant at Unit #_____ Fallbrook Condominium from
_____ to _____, I have read the Fallbrook
Condominium Association House Rules and agree to abide by them.

Signature

Date

Print name

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